

**From:** Vankeerbergen, Bernadette  
**To:** [Byram, Katra](#)  
**Cc:** [Heysel, Gareth](#); [Aski, Janice](#); [Miller, Natascha](#); [Hogle, Danielle N.](#); [Vankeerbergen, Bernadette](#)  
**Subject:** German 2350  
**Date:** Wednesday, September 23, 2015 2:40:00 PM

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Dear Katra,

On Friday, September 18, the Arts and Humanities Panel of the ASC Curriculum Committee reviewed a proposal to add GE Cultures and Ideas to German 2350.

I am happy to report that the proposal was unanimously approved by the Panel. The Panel deemed it was an excellent GE submission with a model GE assessment plan.

I am including the usual reminder that the GE assessment plan will need to be implemented each time the course is offered and GE data gathered. Like for all new GE courses, after the second offering of the course, the Assessment Panel will ask the Department to submit an initial report summarizing GE assessment results of those first two offerings (following the format of sections I and II of the Assessment Report Requirement in Appendix 8 of the ASC Curriculum and Assessment Operations Manual [p. 116] [http://asccas.osu.edu/files/ASC\\_CurrAssess\\_Operations\\_Manual.pdf](http://asccas.osu.edu/files/ASC_CurrAssess_Operations_Manual.pdf)). As always, our program assistant Danielle Hogle (hogle.12) can help the Department with any aspect of the GE assessment requirement. She will also make sure to contact you before the course is offered and provide any assistance that you may need.

I have one question about the effective term of the course change. The term selected by the Dept is Spring 2016. However, courses changes for SP16 needed to have reached the Registrar's Office by Sept. 1. Will you offer this course in SP16? (That is, do you absolutely need the change to take effect SP16?) If that is the case, please send me a short appeal addressed to Jay Johnson at OAA. It can be an e-mail actually. In your note, you simply indicate why it is very important for your department that the requested change to the course take effect as early as SP16. I will attach the appeal to the course as it travels to OAA and, hopefully, OAA will be able to meet your request. If it is not important that the change take effect for SP16, please let me know, and I will change the form to Summer 2016. (The deadlines used by the Office of the University Registrar are posted in [curriculum.osu.edu](http://asccas.osu.edu/curriculum/important-deadlines) and here <http://asccas.osu.edu/curriculum/important-deadlines> Thanks for letting me know.

Best regards,  
Bernadette

Bernadette Vankeerbergen, Ph.D.  
Program Director, Curriculum and Assessment  
Arts and Sciences  
The Ohio State University  
154D Denney Hall

164 W 17th Ave.  
Columbus, OH 43210  
Phone: 614-688-5679  
Fax: 614-292-6303  
<http://ascas.osu.edu>